



# BUXTED

## PARISH COUNCIL

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3<sup>rd</sup> March 2021

The Chairman and Members of the Council,

### NOTICE OF MEETING

Buxted Parish Council Members are summoned to a Virtual Meeting to be held on Tuesday 9<sup>th</sup> March 2021 at 7.00pm

**MEMBERS OF THE PUBLIC CAN JOIN THE MEETING BY CONTACTING THE CLERK TO THE COUNCIL WHO WILL SEND A LINK AND PASSWORD ENABLING THEM TO JOIN**

The public have a right and are welcome to attend and at the discretion of the Chairman, members of the public may ask questions prior to the commencement of the business proper.

### AGENDA

1. Apologies for absence
2. Declarations of members' interests in respect of items on this agenda
3. Minutes of the virtual parish council meeting held on 9<sup>th</sup> February 2021 (previously circulated) to be confirmed and signed
4. **Planning applications for consideration:**
  - 4.1 Application: [WD/2021/0257/F](#)  
Expiry date for response to WDC: 17<sup>th</sup> March 2021  
Location: LOWFELL, FIVE ASH DOWN, UCKFIELD, TN22 3AP  
Description: Erection of first floor extension above existing kitchen at rear of property. Fit bi fold doors in back of kitchen.
5. **Responses submitted to WDC:**
  - 5.1 Application: [WD/2021/0196/F](#)  
Expiry date for response to WDC: 1<sup>st</sup> March 2021  
Location: COXBROOK, HURSTWOOD ROAD, HIGH HURSTWOOD, BUXTED, TN22 4BJ  
Description: Demolition of garage and detached store. Erection of garage  
Response from Buxted Parish Council to WDC:  
Whilst the parish council did not have any objections to this application, they would respectfully request that WDC consider a condition for the garage to be legally tied to the dwelling so that it cannot be used as separate residential dwelling.  
(Cllr Cox declared a personal interest as the applicant is known to her and did not comment on this application).

- 5.2 Application: [WD/2021/0199/F](#)  
Expiry date for response to WDC: 2<sup>nd</sup> March 2021  
Location: 3 ASHENGATE WAY, FIVE ASH DOWN, UCKFIELD, TN22 3EX  
Description: Proposed conversion of existing garage to habitable room and replacement of central rooflight to the rear elevation.  
Response from Buxted Parish Council to WDC: the parish council do not object to this application, providing that there is private parking for at least two cars maintained within the boundaries of the property, as they are aware that parking is limited in this location.
- 5.3 Application: [WD/2021/0222/F](#)  
Expiry date for response to WDC: 3<sup>rd</sup> March 2021  
Location: OLD POPESWOOD COTTAGE, LIMES LANE, BUXTED, TN22 4PB  
Description: Proposed two-storey rear extension.  
Response from Buxted Parish Council to WDC: the parish have no objections to this application and ask if WDC can please make the conservation officer aware of this application in view of possible historical value.
- 5.4 Application: [WD/2020/2647/F](#)  
Expiry date for response to WDC: 12<sup>th</sup> March 2021  
Location: KITCHENER'S, FIVE ASH DOWN, UCKFIELD, TN22 3AH  
Description: A replacement dwelling with a new detached garage  
Buxted Parish Council response to WDC: the parish council object to this application on the grounds of over development of the site. The parish council feel a replacement bungalow of similar height to the current dwelling, with an increase in floor space of up to 50% would be more appropriate.
- 5.5 Application: [WD/2021/0254/F](#)  
Expiry date for response to WDC: 16<sup>th</sup> March 2021  
Location: HOPES COTTAGE, 43 HURSTWOOD ROAD, BUXTED, TN22 4BB  
Description: Small rear extension  
Response from Buxted Parish Council to WDC: no objections.
- 6 Applications determined/updated by Wealden District Council**
- 6.1 Application: [WD/2020/2288/F](#)  
Description: Proposed single storey rear extension  
Location: GABLES, FRAMFIELD ROAD, BUXTED, TN22 4PP  
Update: Approved
- 6.2 Application: [WD/2020/1770/LB](#)  
Description: Conversion of existing dairy into accommodation ancillary to the main house  
Location: THE OLD MAYPOLE FARM, HURSTWOOD ROAD, HIGH HURSTWOOD, BUXTED, TN22 4AH  
Update: Approved
- 6.3 Application: [WD/2020/2684/F](#)  
Description: Single storey conservatory to the rear of the property  
Location: 46 MEAD LANE, BUXTED, TN22 4AS  
Update: Approved
- 6.4 Town and Country Planning Act 1990 (as amended) - Planning Appeal against Refusal of a Householder Application  
Planning Inspectorate Ref: APP/C1435/D/21/3267649  
Appeal Start date: 19 February 2021  
  
Location: QUARRY FARM, ROYAL OAK LANE, HIGH HURSTWOOD, BUXTED, TN22 4AL  
Description: Retrospective application for the erection of a single storey double garage with apex roof. Construction of a hard surface joining existing driveway to garage. Proposed drainage carried out (soakaway) to minimise surface water run-off.

7. ESCC/WDC report
8. **Annual Review of Council Documents**
  - Financial Regulations
  - Standing Orders
  - Fixed Asset Register
  - Insurance Documents
  - Risk Assessment
9. **Buxted Football Club** – request for hardstanding/seating area outside the pavilion. Land to the rear of the pavilion.
10. **Outstanding matters – For Information Only unless otherwise stated:**
  - **Mobile Phone Coverage**
  - **Public footpaths**  
**Trees**
  - **Road Safety**
  - **Wealden Local Development Framework – Local Plan:**
  - **Property issues:**  
**Reading Room renovation – update following Working Party meeting**
  - **Communications Matters**
11. **Correspondence – circulated prior to the meeting**
  - P1 – Samaritans** – request for grant
  - P2 – Local Resident** – request to put seed swap in the BT Box, Tanyards Cottages, Framfield Road
  - P3 – Local Resident** – request for the PC to support the planting of a COVID Memorial on council land and possible financial support to top up fund raising
12. **Finance:**
  - (i) to approve the payment list for March
  - (ii) to approve the bank reconciliations for February 2021
  - (iii) to receive the RBS reports: EMR, Cash & Investment Reconciliation, Receipts and payments to date.
  - (iv) Accounts summary – circulated separately to councillors, to be attached to minutes
  - (v) **To approve terms of reference for internal auditor 2020/21**
  - (vi) **Request for Direct Debit payments to be approved.**
13. **Reports on other meetings attended by members**
14. **Members questions**
15. **Announcements – a) Chairman of the Council; b) Clerk to the Council**

**Notification from SSALC that it will cease trading as Sussex and Surrey Association on 31<sup>st</sup> March 2021 but will continue as Sussex independently in a reduced format.**

**May meeting possibly moved to first week due to online meeting rules currently ending on 7 May 2021 (unless Government changes legislation)**



***R Macklen, Clerk to the Council***

**Ionides Trust Update:**

1. Scout Lease - update

See below: ongoing issues reported to ESCC Highways:

<b>DATE RAISED</b>	<b>CASE NO</b>	<b>DESCRIPTION</b>	<b>OPEN/CLOSED RESOLUTION</b>
21/12/2020	00529461	Britts Farm Alleyway – access through difficult due to blocking by vegetation and fallen fence	21/12 – passed to officers
21/12/2020	00527587	Switching off of street lamps in Britts Farm alleyway, or at least switching off one on 24 hours	21/12 – passed to officers 26/1 – still being discussed by officers 22/2 – resident advised that the orange light has now changed to a bright white light and is still on 24 hours (so worse situation)
21/01/2021	00539076	Blocked drain outside St Mary’s Church, Church Road, Buxted	25/1 – passed to officer to investigate
27/01/2021	00541323	Width of pavement between St Raphaels and Toll Farm Triangle, Buxted	27/1 – passed to officers 9/2 – officers could not identify location they need a better description! Email response sent.